

ROUND ROCK PUBLIC LIBRARY INTERLIBRARY LOAN REQUEST

Note: *patron must pay for return postage, if charged by lender.*

Staff will complete this portion

Staffs' Initials: _____

ILL #: _____ **Due at RRPL:** _____ **Postage Due:** _____

Transaction Notes: _____

Patron Information

Printed name: _____

Signature: _____

Daytime phone: _____ Evening phone: _____

E-mail: _____ Library barcode: _____

Information About Your Request *(Please fill out any information you know about the item you need.)*

Date requested: _____ Date after which item is not needed: _____

Title: _____

Author(s)/Creator(s): _____

Date Published: _____ **Note: Unable to get books published in the last year**

Format (book, large print, DVD, etc.): _____

If you are requesting an article, please give the title of **article**: _____

Page numbers of the **article**: _____ Title of the **periodical** (magazine, journal, newspaper): _____

Periodical Volume # _____ Date of **Periodical**: _____ ISSN: _____

If you don't know the title or the author, please tell us about:

The Subject (i.e. quilting, English history of 1900's): _____

When the item was published: _____

Other: _____

Please see the reverse side

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